

26 June, 2023

WROS Advisory Committee

Attendance:

Co-Chair - Monica Million
Co-Chair – Todd Rowell
Navy Ops Manager -Tom Holman
AF Vet – Steve Root
VSO Garfield County - Pat Hammond
WROS Admin - Darin Collazo
AF Vet - Kristi Jackson
VA Rep – Sarah Robinson

Legislator has passed legislation for a seven-year extension. The amendment

1. Administrate the division needs better data for the one source.
 - a. Total number of Clients; VSO front desk and DEERs.
 - b. Total number of calls received
 - c. Total number of Walk visitors
 - d. Total number of clients by the tenants.
 - e. From other orgs.
 - f. Perm Housing
 - g. First Claim
 - h. Obtain housing.
 - i. The effectiveness
 - i. How to measure the effectiveness/outcome. Possibly survey with the WROS specifically. Add in the phone number possibly add an effectiveness section on the sign in sheet.
 1. Use the data to create categories
 - a. Mental Health
 - b. Wellness

- c. VA events
 - ii. How to capture the success of our clients, just date to the WROS.
 - 1. VOA
 - 2. HUDVASH
 - 3. RMHS
 - 4. Septum Sound
 - 5. Medicare Mentors
 - 2. Report to the general assembly and the advisory board.
 - a. Establish statutes
 - b. Establish the vision
 - c. Establish the Procedures for the WROS
 - 3. Legal name is the Western Region One Source

Actions to take:

Reach out to Dave for the link to Survey.

Write to Legislature our metrics

Request Testimonials from those who use the WROS. (Sarah)

See about hosting career Fair at the WROS. (?)

Find counselor/therapists who would accept VA rates (?)

Western Region One Source updates

Tenants

Medicare Mentors lease is due 30 September 2023 – **Darin** to speak with Chip

Spectrum Sound lease is due 31 October 2023 – **Darin** to speak with Business (Vet Owned v/)

VOA is trying to fill 3 positions, including replacing Melissa.

The Western Region One Source is working to fill gaps in service across the department. Currently, the WROS rental tenants include Housing and Urban Development-Veterans Affairs Supportive Housing (HUD-VASH) program, Volunteers of

America (VOA), Medicare Mentors, and Spectrum Sound. The pro-bono tenants at the WROS are VA Representative, Dwight Amey, Moriah with Transition Assistance (TA), and the Regional State Veteran Service Officer (RVSO). Liberty Mutual will not be renewing their lease this year as they are a non-veteran centric organization. My recommendation is to not renew the leases for Spectrum Sound or Medicare Mentors as they are organizations that are non-veteran centric. This will allow space for more veteran-centric tenants.

I would also like to suggest relocating Dwight Amey and Moriah's office starting 1 June to the space previously occupied by Liberty Mutual. This will allow the tenants to maintain confidentiality as well as allow the WROS to use the bigger space for a tenant group to utilize or open a third conference room for rent. If at any time TA would like to remove their presence at the WROS, the smaller space could be used as a guest office space for state employees and other daytime visitors with a rate set by the advisory board.

The board would like to work on filling the empty spaces with a move towards mental health organizations. The next meeting would like to discuss goals and what direction the WROS will take with new tenants. The Board would like to meet on 26 June 2023 to meet Darrin.

The report for 31 December would be to include the updates on the numbers.

Policies at the WROS

The WROS has adapted a pet policy which allows for pets in the common areas, as set by Emotional Support Animal Guidelines. Each organization that sponsors or rents space at the WROS will use their organizational policies to complement the pet policy in each office space. Animals are still not allowed to enter the courtyard. (**Darin** to check with Callahan regarding official directive).

We had a situation in April which led to a policy change to the courtyard. Until the WROS has a reliable system in place to open the courtyard doors to non-proximity card holders, the courtyard is for employee use, unless it is a sponsored event.

Maintenance at the WROS

The South gate will not close when the sensor is wet. The Property Administrator can remedy this by spraying rain-x (or like product) to the sensor.

The sewage smell has been resolved with a scope of the main line. There was a dry drain hidden in the maintenance room. The WROS has six drains, excluding the sinks. One on the floor of each restroom, the janitorial closet and the hidden drain in the maintenance room. This drain is hidden by a desk.

This is one of the four VA office spaces HUD-VASH is renting. The room has a musky scent. After removing a section of carpet and a restoration consultation, it has been determined the mold is possibly in the carpet on top of unsealed concrete.

Projects

The Trutta Fund Project has stalled. The Interim Administrator was asked by the donor to pause the project while the committee reviewed the project and determined the scope of work for the project as there was confusion on the sign size. (**Darin** has reached out to Tedi Gillespie for guidance)

The Elks Club would like to install a blue star sign in the front of the WROS. This would be paid for by the Elks Club. Please advise.

In efforts to include everyone, do we want to seek Gold Star or Nationwide club presence as well?